CALIFORNIA HERITAGE YOUTHBUILD ACADEMY
CHARTER COUNCIL MEETING MINUTES
REGULAR BOARD SESSION
3570 RANCHO ROAD
REDDING, CA 96002
JANUARY 14, 2020
9:00 AM

I. Call to Order and Roll Call of Board
Board members Marlene Carmichael, Bettina Blackwell, and Aleta Carpenter were in attendance.

II. Pledge of Allegiance

III. Hearing of Persons Desiring to Address the Charter Council
No persons were present desiring to address the Charter Council.

IV.AGENDA

CONSENT AGENDA: All consent agenda items for the California Heritage YouthBuild Academy are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

1. Approve agenda and deviation from posted agenda as necessary.
2. Minutes of Regular Board Session December 6, 2019
3. Warrant registers for review and approval as provided by Trinity County Office of Education

The consent agenda was approved. MOTION: Carpenter SECOND: Carmichael
APPROVAL: Unanimous

Agenda Item 1. **INFORMATION/ACTION**
Discussion and approval of CHYBA's annual audit

MOTION for approval to accept CHYBA's annual audit
MOTION: Carpenter SECOND: Carmichael
APPROVAL: Vote was unanimous in the affirmative

Agenda Item 2. **INFORMATION/ACTION**
Discussion and approval of a change to the Mentor Coordinator's contract

MOTION for approval of the scheduling change to the Mentor Coordinator's contract moving his scheduled hours to four 7.5-hour days, from five 6-hour days
MOTION: Carpenter SECOND: Carmichael
APPROVAL: Vote was unanimous in the affirmative

Agenda Item 3. **INFORMATION/ACTION**
Reconsider officers for the Board for the upcoming year and determine regular board meetings. Due to personal circumstances, there is a request to reconsider board positions.

A motion was made for Bettina Blackwell to serve as president of the board, with Marlene Carmichael as Vice-President, and Aleta Carpenter as secretary. Board meetings are proposed for the 3rd Thursday of each month except for December 10, 2020, and March 12, 2020. When the board moved from quarterly meetings to monthly meetings, it was agreed that we would only meet when there was sufficient board business to necessitate a meeting. There are some months when board meetings may be canceled due to lack of board business.

MOTION: Carpenter SECOND: Carmichael
APPROVAL: Vote was unanimous in the affirmative

Agenda Item 4. **INFORMATION:**
Administrator Reports from Federico Mier, Chelsea Martinez, Cathy Taylor, Lane Carlson

Administrator reports were given. No action was taken.

Adjourn to Closed Session:

Agenda Item 1. Executive Director's Evaluation and Goals

Agenda Item 2. Personnel Contracts & Benefits Discussion

Agenda Item 3. Personnel Matter

Return to Open Session:
It was determined that Federico Mier, superintendent/principal, will not be seeking a renewal to his contract after the 2019-2020 school year. His contract will conclude on June 30, 2020. The Board will be looking to post the position in the near future.
No other action was taken in closed session.

V. ADJOURNMENT
Meeting was adjourned at 10:44