CALIFORNIA HERITAGE YOUTHBUILD ACADEMY
CHARTER COUNCIL MEETING
REGULAR BOARD SESSION
3750 RANCHO ROAD, SUITE 7
REDDING, CA 96002
DECEMBER 10, 2020
9:00 AM
Zoom Link and Call-In Number
https://zoom.us/j/8946605780
Meeting ID: 8946605780
Dial In Number:
+1 669 900 9128

I. Call to Order and Roll Call of Board

The meeting was called to order at 9:00. Board members Marlene Carmichael and Betinna Blackwell were in attendance. Shawn Martinez, Zach Clouse, Cathy Taylor and Chelsea Martinez were also in attendance.

II. Pledge of Allegiance

III. Hearing of Persons Desiring to Address the Charter Council

No persons were in attendance wishing to address the board

IV. CONSENT AGENDA

CONSENT AGENDA:

All consent agenda items for the California Heritage YouthBuild Academy are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

1. Approve agenda and deviation from posted agenda as necessary.
2. Minutes of Regular Board Session OCTOBER 19, 2020

The Consent Agenda was approved.
Motion: Marlene Carmichael Second: Bettina Blackwell
Vote was unanimous in the affirmative

V. CLOSED SESSION:

Agenda Item 1. Personnel, Salary, and Benefits Discussion

After the closed session the board will announce any action taken in closed session.

Return to Open Session:
No action was taken in closed session.

VI. Public Hearing: Budget Overview for Parents

The Public Hearing is to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents for the 2020-2021 school year. The public is encouraged to participate in the public hearing by joining the Board meeting by Zoom or in person. You may also submit written comments on the Budget Overview for Parents by emailing ctaylor@chybacharter.com.

- Open Public Hearing **9:27**
- Discussion of Budget Overview for Parents
- Close Public Hearing **9:52**

The Budget Overview for Parents was presented and comments were brought to the board by the Parent Advisory Committee. The comments included support for the budget process and appreciation was shared that parents were able to give input in the goals and actions of the plan. Parents expressed appreciation for the opportunity for students to attend CHYBA onsite with social distancing and safety precautions, as well as the opportunity to participate in distance learning by those who were unable to participate on campus due to COVID concerns. Positive consensus was expressed for the fiscal goals and the expenses reflected in the Budget Overview for Parents.

VII. OPEN SESSION

Agenda Item 1. **INFORMATION/ACTION**
Discussion and approval of the 2020-21 First Interim Financial Report, Criteria and Standards; Budget Overview for Parents; District Certification; and Budget Revisions Reflected on First Interim Report

A motion was made to approve:

- The 2020-2021 First Interim Financial Report, Criteria and Standards
- The Budget Overview for Parents
- The District Certification, and
- The Budget Revisions Reflected on the First Interim Report

Motion: Marlene Carmichael Second: Bettina Blackwell
Vote was unanimous in the affirmative

Agenda Item 2. **INFORMATION/ACTION**

Discussion and approval of the Annual Organizational Meeting items including: Elect President, Elect Vice President, Appoint Executive Director as Secretary to the Board, Establish Board Meeting dates and time

The Annual Organizational Meeting results included Bettina Blackwell as Board President, Marlene Carmichael as Vice President, and Cathy Taylor, Executive Director as Secretary to the Board. When the board moved from quarterly meetings to monthly meetings, it was agreed that we would only meet when there was sufficient board business to necessitate a meeting. There are some months when board meetings are canceled due to lack of board business. Regular Board Meetings are scheduled for the 3rd Thursday at 9 a.m. except for March and December: January 21, 2021; February 18, 2021; March 11, 2021; April 15, 2021; May 20, 2021; June 17, 2021; Jul 15, 2021 as needed; September 16, 2021; October 21, 2021; November 18, 2021 as needed; and December 15, 2021.

Motion: Marlene Carmichael Second: Bettina Blackwell
Vote was unanimous in the affirmative

Agenda Item 3. **INFORMATION/ACTION**

Discussion and approval of Leave Policies

Updated leave policies were discussed but the policies will be brought back to the board at the next board meeting for approval.

No action was taken.

Agenda Item 4. **INFORMATION**

Discussion and approval of Facilities and Capital Expenditures

Cathy Taylor presented information on potential new facilities and capital expenditures. Opportunities and potential ramifications were discussed.

No action was taken.

Agenda Item 5. **INFORMATION**

Update on Budget and Overview of Accounts

Zach Clouse gave an update and answered questions regarding the Budget and Overview of Accounts.

No action was taken.

Agenda Item 6. **INFORMATION**

Administrative reports presented by Lane Carlson, Chelsea Martinez, Cathy Taylor, and Shawn Martinez

Administrative reports were presented and questions were answered.

No action was taken.

VIII. ADJOURNMENT

The meeting was adjourned at 11:12